

Meeting #28			
12.3.2012		8:15 pm	OLLM Church Hall
Note taker	Paula Petersen		
Attendees:	Father Antonio Burja; Milan Vin ec; Paula Petersen; Gloria Žižek; John Jereb; Rozika Nesich; Robert Ferkul		
Regrets:	Sonya Horvat; Andrej Pahulje; Josie Zilavec; Father Valentin Batic; Cvetka Andrejas;		
Open Meeting			
Prayer	Fr. Burja began the meeting with prayers. Focus on the Mary in preparation for Christmas		
Review of Minutes	Minutes approved		
Parish Council Members			
Discussion	No volunteers have come forth for the youth and secretary positions. Possible candidate may be sourced from Slovenska sola. Until the secretary position is filled the committee agreed that each month a member would take responsibility for the minutes		
Action Items		Person Responsible	Deadline
Possible candidate may be sourced from Slovenska sola.		Milan	Next meeting
Until the secretary position is filled the committee agreed that each month a member would take responsibility for the minutes		All	Next meeting
Website			
	Father Toni		
Discussion	In order to keep the parishioners better informed of events going on and being planned in the parish, Boris Ulcar, who maintains the parish website, will be contacted to inquire about a scheduling program that can be included on the website for these events. This schedule would include information on all events such as coffee schedules, choir schedules, luncheons, banquets, etc. Update; Father Toni shared the Marija Pomagaj calendar. Committee approved.		
Action Items		Person Responsible	Deadline
The calendar requires updating with the activities at OLMM and to be published on the website		????	Next meeting

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Yearbook		
	All	
Discussion	<p>The yearbook will be ready to distribute before Christmas. Milan is reviewing and adjusting what was sent by the provider. A couple of items were raised – how will the books be distributed, who is eligible to receive the books.</p> <p>Continued Discussion: The committee recommended that a date for distribution of the Yearbook be communicated to the parishioners as well as, who qualifies to receive a Yearbook and additional books will be available but must be ordered in advance. How will the books be distributed? –When available the books will be distributed after Sunday masses. Who is eligible to receive the books– 1 book per submitted picture.</p> <p>Update: The contents of the yearbook have been reviewed and are now with the publisher. Books may not arrive in time for the holidays. The publisher was unable to commit. 25 books were ordered by parishioners</p>	
Action Items	Person Responsible	Deadline
Yearbook should be distributed to a selected group of contributors. List to be determined	Rozie/Father Toni	Next meeting
Order sufficient amount of books to cover the above criteria and also to have additional copies in to have on hand	Rozie	Next meeting
Volunteer Screening		
	All	
Discussion	<p>All volunteers that work with the vulnerable (children and senior) must have a security check filed with the church as part of the recommendation from the Archdiocese.</p> <p>Continued Discussion: Rozie handed out the Police Check forms. Anyone working with the vulnerable (children, elder, disabled....) must complete a HIGH RISK form. Once completed the forms must be returned to the Parish. If a recent security check has been completed a new one is not required. The church will submit the security checks to the police department.</p> <p>Update: Rozie still distributing and gathering forms</p>	
Action Items	Person Responsible	Deadline
Complete the security check form and bring to the next meeting	All	Next meeting
Keys		
	All	
Discussion	<p>It was recommended that a key be made available to the groups in case their meeting room is not open</p> <p>Update: Anyone in possession of a key must be registered at the church. If a group requires a key the request must be submitted to the parish.</p>	
Action Items	Person Responsible	Deadline

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Christmas Masses		
	All	
Discussion	<p>Current service on Christmas Eve may be adjusted to accommodate the request to have the midnight mass at 10:00 rather than at midnight as well as providing a mass time for the Albanian parishioners. A recommendation was put forward as follows:</p> <p>Pre-Mass program to start at 7:00 pm. Mass will start at 7:30pm. Mass will be in both Slovenian and English. Milan will organize the children's choir Slovenian Midnight Mass to start at 10:00 pm. The choir signing will begin at 9:30 Albanian Midnight Mass to start at midnight. Updates: Rozie asked if the manger could be set up on the alter for Christmas Slovenska Sola will be selling poinsettias in December Update: New Christmas mass scheduled posted in bulletin. Slovenska Sola will be performing the Pre-mass program. Nasa Pesem choir will be singing mostly English carols at the mass. Bernardka has the sheppard outfits.</p>	
Action Items	Person Responsible	Deadline
Send out communication to the children's organizations for sheppard volunteers. Father Toni to find the communication Mojca put together and will send it to the groups	Father Toni	
Retreat		
	All	
Discussion	<p>Retreat to be scheduled for three consecutive Sunday. Celebrants for each mass still need to be organized. Father Tine suggested that the Tuesday dance group would be a good time to organize a Retreat type of event as there is a significant number of children attending. Update: Continue to discuss at next meeting</p>	
Action Items	Person Responsible	Deadline
There were many suggestions of possible celebrants for the Retreat mass. Everyone agreed to follow up with their candidates and communicate responses before the next meeting	All	Before next meeting
Survey		
	All	
Discussion	What are the objectives of the survey	
Action Items	Person Responsible	Deadline
Send Joan of Arc Survey. Click on the link to view the survey	Milan	Completed
Next Meeting		
January 14, 2012	Time – 8:10	

Other Items Discussed:

- Mass scheduled to coincide with the school year – May long weekend to Labor day long weekend
- Who will be saying the mass on Christmas Eve?
- Oznanila updates to be provided to Rozie by end Friday December 14th
- Volunteers are required to help prepare the church for Christmas
- Year of the Faith ideas – themes for each month/ Blessed Sacrament/ children challenge

Father Toni will scan the Archdiocese document and send a pdf to committee members. The document is provided to the committee members and should not be distributed.

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